

JAMIA HAMDARD
New Delhi - 110062

Applications are invited for the following temporary posts for the period mentioned, under a research project funded by ICMR-ITRC through email (ravi@jamiahamdard.ac.in) up to 20.08.2022 up to 05:00 p.m. Candidates fulfilling the required qualifications, experience, and age criteria may send their Resume/CV to the above-mentioned email. Shortlisted candidates will be called for personal discussion/interview on August 25, 2022, at Jamia Hamdard, Hamdard Nagar, New Delhi -110062. Please read the instructions carefully before applying for the post. Other terms and conditions are also given here under:

Sl. No.	Name of Post	Monthly Consolidated Pay (tenure)	Essential Qualifications/ Desirable qualifications and experience	Age limit
1.	Research Associate - (Medical) (one post) (UR)	Rs.59690/- p.m. (for 12 months)	Essential Qualifications: MBBS/ MPH/ MHA/ PGDHM/ MBA (Health Management)/MPS/MS (Epidemiology) with 2 to 3 years of experience in public health programme management level or research experiences or PhD (in public Health area) Desirable Qualifications: Experience in working in TB elimination program at field level or at program management level. Strongly demonstrated report writing skills.	45 years
2.	Project Technical Officer – One post (UR)	Rs. 32,000/- p.m. (for 18 months)	Essential Qualifications: MPH/ MHA/ PGDHM/ MBA (Health Management)/MPS/MS (Epidemiology)/MSW/MA(HR), with 1-2 years of experience in public health, Desirable Qualifications: Experience of working in TB elimination program at the field level or program management level; Have experience or exposure to HRH issues	40 Years
3.	Project Assistant (one post) (UR)	Rs. 31,000/- p.m. (18 months)	Essential Qualifications: MPH/ MHA/ PGDHM/ MBA (Health) /MPS/MS (Epidemiology)/ MSW/ MA /MBA(HR), with 1-2 years of experience in research project management . Desirable Qualifications: Experience of working in TB elimination subject area (research project or program management level) Demonstrated writing skills.	35 years
4.	Field Worker (UR) Six Posts	Rs.15000/-p.m. (2 months)	Essential Qualifications: Undergraduate in any subjects with minimum of 6 months experience in data collection /survey experience. Desirable Qualifications: Experience of data collection and data management.	40 years

Instructions/ Terms and Conditions:

- Shortlisted and eligible candidates can appear for interview/personal discussions on the date

- mentioned
2. Incomplete applications and applications without supportive documents asked for shall be summarily rejected.
 3. Qualification and experience should be in a relevant discipline/field and from a reputed institution/ organization recognized by the relevant authority.
 4. Experience shall count from the date of completion of minimum educational qualification.
 5. Submission of incorrect or false information during the process of interview/or personal discussion shall disqualify the candidature at any stage.
 6. Candidates applying for more than one post should apply SEPARATELY for each post.
 7. The positions are purely temporary and project-based. No benefits such as provident fund, HRA, Leave Travel Concession, Medical Claim, etc. are admissible.
 8. No TA/DA will be paid for attending the interview/personal discussion.
 9. Mere fulfilling the essential qualification/experience does not guarantee selection. The decision of the selection committee is final.
 10. All posts are contractual for the duration offered. However, the appointment is subject to periodical performance. Unsatisfactory performance can result in termination of the appointment after giving 15 days of notice.
 11. The above posts are filled-up on a purely temporary basis and contractual basis & the candidate will have no right to claim for any type of Permanent Employment under ICMR or continuation of his/her services in any other project or any position of Jamia Hamdard.
 12. The Principal Investigator has the right to accept/reject any application without assigning any reason, and no correspondence/ recommendation will be entertained in this matter.
 13. Canvassing and bringing outside influence in any form for shortlisting and employment will be treated as disqualification and the candidate will be debarred from the selection process.

SCHEDULE FOR INTERVIEW/PERSONAL DISCUSSION

Sl. No.	Post	Date and time of verification of document
1.	Research Associate (Medical) (one post) (UR)	25.08.2022 at 9.30 am onwards
2.	Project Technical Officer - One post (UR)	25.08.2022 at 9.30 am onwards
3.	Project Assistant One post(UR)	25.08.2022 at 9.30 am onwards
4.	Field Workers – 6 Posts (UR)	25.08.2022 at 9.30 am onwards

14. Those shortlisted and invited to appear for Interview/personal discussion, must bring all original certificates, such as Educational qualification (2) Proof of Date of birth (3) Experience certificates/testimonials (4) One-self attested recent passport size photograph (5) ID Proof (Ex. Aadhaar/PAN/Voter ID/Driving License etc.) (6) One set of self-attested photocopies of all documents. (7) Candidates should produce all certifications/testimonials in original for verification at the time of joining the post.
15. Candidates who fail to bring the original certificates at the time of joining, he/she will not be allowed to join the selected post. Candidates who will report after the scheduled date/time will not be allowed to appear in an interview / or personal discussion.
16. **The project demands fieldwork for data collection and therefore traveling outside Delhi and within India will be required.**
17. Any Addendum/Corrigendum in respect of the above vacancy notice shall be issued on websites only and no separate notification shall be issued in the press. Applicants are requested to regularly visit the website (<http://jamiahamdard.edu>) to keep themselves updated.

Prof. S. Raisuddin
Director, R&D Cell